

Notice of meeting and agenda

Governance, Risk and Best Value Committee

10.00 am Tuesday, 14th January, 2020

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend

The law allows the Council to consider some issues in private. Any items under “Private Business” will not be published, although the decisions will be recorded in the minute.

Contacts

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1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Minute of the Governance, Risk and Best Value Committee of 3 December 2019 - submitted for approval as a correct record 7 - 14

5. Outstanding Actions

- 5.1 Outstanding Actions - 14 January 2020 15 - 36

6. Work Programme

- 6.1 Governance, Risk and Best Value Work Committee Work Programme - 14 January 2020 37 - 46

7. Business Bulletin

- 7.1 Governance, Risk and Best Value Committee Business Bulletin - 14 January 2020 47 - 50

8. Reports

- 8.1 Edinburgh International Conference Centre Annual Update – referral from the Housing, Homelessness and Fair Work Committee 51 - 102

8.2	2018/19 Annual Audit Report and External Audit Review of Internal Financial Controls – progress update – Joint report by the Chief Executive and the Executive Director of Resources	103 - 108
8.3	Revenue Monitoring 2019/20 – Half Year Report - referral from the Finance and Resources Committee	109 - 126
8.4	Half Year Capital Monitoring 2019/20 Position - referral from the Finance and Resources Committee	127 - 138
8.5	Annual Assurance Schedule - Communities and Families – Report by the Executive Director for Communities and Families	139 - 178
8.6	Council Companies - Edinburgh Leisure Annual Report 2018/19 – Report by the Executive Director for Communities and Families	179 - 184
8.7	Place Directorate – Internal Audit Action Update - referral from the Transport and Environment Committee	185 - 210

9. Motions

9.1 None.

Laurence Rockey

Head of Strategy and Communications

Committee Members

Councillor Joanna Mowat (Convener), Councillor Eleanor Bird, Councillor Jim Campbell, Councillor Maureen Child, Councillor Phil Doggart, Councillor Gillian Gloyer, Councillor Melanie Main, Councillor Rob Munn, Councillor Gordon Munro, Councillor Alex Staniforth and Councillor Norman Work

Information about the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. The Governance, Risk and Best Value Committee usually meets in the Dean of Guild Court Room in the City Chambers on the

High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact , Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4240 / 0131 529 4237, email lesley.birrell@edinburgh.gov.uk / martin.scott@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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